

The Harpenden Trust Centre 90 Southdown Road, Harpenden AL5 1PS Telephone 01582 460457

GIFT AID DECLARATION

SURNAME.....(Mr/Mrs/Miss/Ms)

First name.....

Address.....

.....

Post code..... Telephone number.....

Please treat the enclosed donation of £..... and all other donations that I make to The Harpenden Trust from the date of this declaration, until I notify you otherwise, as *Gift Aid* donations.

Signed..... Date.....

Please print name in full.....

NOTES

- 1 If your declaration covers donations you may make in the future
 - please notify the Trust if you change your name or address while the declaration is still in force
 - you can cancel the declaration at any time by notifying the Trust. It will no longer apply to donations you make on or after the date of cancellation or such later date as you specify.
- 2 You must pay an amount of income tax and/or capital gains tax equal to the tax the Trust reclaims on your donations.
- 3 If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax the Trust reclaims, you can cancel your declaration (see note 1).
- 4 If you pay tax at the higher rate you can claim further tax relief in your tax return.
- 5 If you are unsure whether your donations qualify for *Gift Aid* tax relief, ask your local tax office for leaflet IR113 *Gift Aid*.

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